

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
Wednesday 9th March 2022 7:15pm @ The Centre, Halton**

Chair: Cllr Slinger

Present: Cllr Coates, Cllr Turner, Cllr Lamb, Cllr Sewell, Cllr Jefferson, Cllr Buntin

Clerk: Luke Mills

22/03/028 To receive apologies for absence and to approve the reasons given

Apologies were received from Cllr McAleer

22/03/029 To approve the minutes of the meeting held on 9th February 2022 as an accurate record

It was resolved: that the minutes be accepted as a true record and to be signed by the Chair.

22/03/030 Declarations of Interests

Nothing to report.

22/03/031 Suspension of Standing Orders

Nothing to report.

22/03/032 To consider and approve reports:

a) District Councillor Report

Nothing to report.

b) Open Spaces, allotments & burial ground

Open Spaces

Completed/In Progress

- Link path hedge has been lowered
- Maintenance of tools and machinery

Planned

- Relocation of litter bins.

Hours

- 99 hrs last month (excl. of holidays & sickness)

Open Spaces

- A resident backing onto the orchard area off the link path has raised concerns about the health of a small ivy-covered tree.
- **Action:** Clerk to verify when the tree survey will occur since this should highlight any issues.
- The planning application for the recreation area has been withdrawn to make some amendments and will be resubmitted in the next couple of months. Improving the pitch drainage is a key aspect of the plans and this still needs further work.
- **Action:** Clerk to invite the Halton Juniors representative to the next meeting to discuss the recreation area plans and funding.

Allotments

- All payments received. Another tenant is vacating so the plot will be passed onto the next person on the list.

Burial Ground

- Nothing to report.

c) HCA

- Recent electrical checks have cost £2,000 and identified £5,000 of necessary work.

d) Finance Report

- Forecast balance for the end of the financial year is approximately £14,000
- Invoices for the annual rent have been sent out to HCA & Halton Juniors.
- **It was resolved:** Transfer £1,136 from Village Improvement a/c to the General a/c

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,046	Salary - Clerk	7,041	-	41,206	Precept	41,206	-
11,731	Salary - Groundstaff	11,594	-	935	Allotments	1,020	-
400	Training	-	-	160	Rent	140	20
6,250	Grass Cutting	6,400	-	1,300	Burial Ground	2,015	-
150	Hedge Cutting	180	-	40	Bank Interest	2	-
450	Play Inspection	350	-	-	Damage	-	-
4,613	Repairs & Renewals	6,816	-	-	General	500	-
380	Pitch Feed	375	-	-	Grants	-	-
4,500	Public Works Loan	-	-	-	Donations	1,171	-
200	Audit	408	-	-	VAT	3,421	-
72	Bank Charges	96	-				
200	Clerks Expenses	128	-	43,641	TOTAL	49,475	20
1,956	HCA	216	-				
2,358	Insurance	1,892	-		CASHBOOK BALANCES	ACTUAL	Forecast
655	Subs	651	-		Gross Receipts	£63,487	63,507
30	Water	58	-		Gross Payments	£48,238	49,451
130	Website	179	-		CASHBOOK BALANCE	£15,249.12	£14,055.52
20	S137	20	-				
-	Refunds	-	-		BANK BALANCES (28/2/22)		
-	Assets	1,383	-		Current a/c	90.09	
-	Misc	4,462	-		Deposit a/c	20,626.15	
76	B4RN	-	-		BANK BALANCE	£20,716.24	
882	Emergency Response & Flood Gra	-	882				
328	War Memorial Restoration	328	-				
2,000	New bins	1,668	332		FUND BALANCES		
44,427	NET TOTAL	44,246.34	1,214		General A/C	-£1,136	
	VAT claimed	2,893			Village Improvement A/C	£14,885	
	VAT to be claimed	1,099			MUGA Sink Fund A/C	£1,500	
44,427	GROSS TOTAL	48,238	49,451		FUND TOTAL	£15,249.12	

It was resolved: to accept the Finance Report to 9th March 2022.

e) Planning

New Applications

- [22/00160/FUL](#) | Erection of a single storey side and rear extension with overhanging roof, construction of balustrade and external steps to the rear, construction of a dormer extension to the front elevation and construction of a ramp to the side
 - 38 Oak Drive Halton Lancaster Lancashire LA2 6QL
- [22/00156/FUL](#) | Erection of a single storey front extension, single storey rear extension, two storey side extension, construction of hip to gable extensions, construction of a dormer extension to the rear elevation and installation of external steps to the rear
 - Hazelwood High Road Halton Lancaster Lancashire LA2 6QD
- [22/00128/CU](#) | Retrospective application for the change of use of domestic garage to gym (class E) with associated parking
 - Forgewood Cottage Low Road Halton Lancaster Lancashire LA2 6PA
- [22/00006/FUL](#) | Erection of a timber cabin, relocation of climbing wall to extend existing play area, installation of table tennis table and installation of replacement timber play boat
 - St Wilfrid's Church Of England Primary School Penny Stone Road Halton Lancaster Lancashire LA2 6QE

- [21/01037/FUL](#) | Erection of five 4-bed detached dwellings and three 3-bed dwellings (C3), part demolition and conversion of St Wilfrid's Hall into two 1-bed apartments and four 2-bed apartments (C3) with associated access and landscaping
 - St Wilfrid's Hall Foundry Lane Halton Lancaster Lancashire LA2 6LT
- Notification has been received on a proposed plan to modify the radio mast off Arrow Lane by replacing 3 of the existing antennas with 3 new antennas of a similar design.

Permitted

- [22/00096/FUL](#) | Construction of a dormer extension to the front elevation over existing garage including raising ridge height and rear eaves height
 - 7 Meadowfield Halton Lancaster Lancashire LA2 6PT
- [22/00034/FUL](#) | Retrospective application for the erection of a detached garden room to the rear
 - 15 Foundry Close Halton Lancaster Lancashire LA2 6FE
- [21/01582/FUL](#) | Erection of single storey rear extension, installation of replacement roof and cladding to existing extension
 - 35 Low Road Halton Lancaster Lancashire LA2 6LZ
- [22/0019/TCA](#) | G6 - Fell row of conifers
 - Land At Mill Lane Halton Lancashire
 - The decision notice asks the applicant to replace the trees with a native hedge.

No comments on the planning applications.

The council notes that work has started on the Russell Armer site off High Road/Kirkby Lonsdale Road.

22/03/033 To consider plans for new playground equipment and public works loan

Two quotes have been provided so far, in the range £73k-£108k.

It was resolved: to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £50,000 over the borrowing term of 10 years for the improvements to play and recreational areas. The annual loan repayments will come to around £5,300. It is not intended to increase the council tax precept for the purpose of the loan repayments.

It was resolved: to aim to cover the likely shortfall in funds of £50k-£70k via a combination of grants and current council reserves.

Action: Clerk to identify potential grants.

Action: Cllr Turner to ask Lancaster City Council to quote for the install and supply of Playdale equipment.

22/03/034 To consider plans for Jubilee celebrations

It was resolved: to organise a beacon on the Thurs 9:45 on Castle Hill.

It was resolved: to publicise a Jubilee Picnic at the Centre on Sunday 5th June from 2-4pm.

Action: Clerk to check that holding the beacon will be acceptable to the tenant.

Action: Clerk to contact Story Homes again asking for permission to plant some trees for the Queen's Canopy.

Action: Clerk to ask for volunteers in the Prattle article for specific activities, e.g. face-painting, children's entertainment, music/bands.

22/03/035 To receive an update on Castle Hill

Cllr Coates reported that Oxford Archaeology Northwest were keen to be involved in an archaeological dig on Castle Hill since few motte and bailey sites have been excavated in the country. It would probably start with a detailed desk study, followed by non-invasive surveys. They would be willing to manage the application. It would require an "in principle" decision from English Heritage before applying for funding from the Heritage Lottery.

It was resolved: to explore the feasibility of organising further investigations of Castle Hill.

22/03/036 To consider content for the next Prattle article

Action: Clerk to mention the Jubilee celebrations and the playground improvements.

22/03/037 To consider and approve accounts for payment for expenses incurred since the last meetingPayments for Approval

Ref	Payee	Description	TOTAL	NET	VAT
109	Water Plus	Water for BG	-	-	
110	Lancaster City Council	Pest control	54.00	45.00	9.00
111	Unity Trust Bank	Service charge	18.00	18.00	
112	Dennis Barnfield Ltd	Parts	332.14	332.14	tbc
113	Jon Oliver	Tree report for planning app	250.00	250.00	
114	L Mills	Salary & reimbursements	1,628.72	1,455.12	173.60
115	G Bretherton	Salary	320.54	320.54	
116	K Bridgewater	Salary	396.68	396.68	
117	C Richardson	Salary	548.96	548.96	
118	Lancaster City Council	Supply & install 5 bins	2,002.08	1,668.40	333.68
		TOTALS	£ 5,551.12	£ 5,034.84	£ 516.28

It was resolved: to approve the above expenditure.

22/03/038 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 13th April 2022 at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 9pm. Minutes subject to approval at the next meeting.

Signed..... Chair Date